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This instrument prepared by:
Christopher L. Pope, Esq.
PAVESE LAW FIRM
1833 Hendry Street
Fort Myers, Florida 33901
(239) 334-2195

CERTIFICATE OF RECORDING THE
SINGLE FAMILY HOMES MAILBOX UNIFORMITY GUIDELINES OF
HERITAGE COVE COMMUNITY ASSOCIATION, INC.

The Undersigned, being duly elected and acting President and Secretary of **HERITAGE COVE COMMUNITY ASSOCIATION, INC.**, a Florida corporation not-for-profit, do hereby certify that the following resolution for the attached Single Family Homes Mailbox Uniformity Guidelines, was duly adopted by the Board of Directors at a duly noticed meeting of the Board of Directors pursuant to the authority cited in the Declaration of Covenants, Conditions and Restrictions for Heritage Cove as originally recorded in Official Records Book 3178, Pages 965, *et seq.*, and as may have been subsequently amended, from time to time, in the Public Records of Lee County, Florida.

Resolved: That the Single Family Homes Mailbox Uniformity Guidelines be, and hereby are, adopted in the form attached hereto as **Exhibit "A"** and made a part hereof; and

Further Resolved: That the Officers and Directors are authorized to cause the aforementioned document to be filed in the public record, together with a Certificate of Recording.

Dated this 18th day of July, 2023

WITNESSES (2):

Sign: Tamara Novik
Print: TAMARA NOVIK

Sign: Lee Carey
Print: LEE CAREY

**HERITAGE COVE COMMUNITY
ASSOCIATION, INC.**

Sign: Jackie Cast
Print: Jacqueline CAST
Title: President

WITNESSES (2):

Sign: Dominique Panaretos
Print: Dominique Panaretos

Sign: Janelle Mackesy
Print: Janelle Mackesy

ATTEST:

Sign: Deborah A. Dimaggio
Print: DEBORAH A. DIMAGGIO
Title: Secretary

STATE OF FLORIDA
COUNTY OF LEE

The foregoing instrument was acknowledged before me by means of (check one) ☒ physical presence or ☐ online notarization this 18th day of JULY, 2023, by JACQUELINE CAST, as President of HERITAGE COVE COMMUNITY ASSOCIATION, INC., a Florida corporation, on behalf of the corporation, who (check one) ☒ is personally known to me, or ☐ produced the following identification:

(Notary Seal/Stamp)



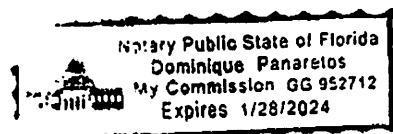
Notary Public - State of Florida

Sign: Tamara Novik
Print: TAMARA NOVIK
My Commission Expires: 7-16-2025

STATE OF Florida
COUNTY OF Lee

The foregoing instrument was acknowledged before me by means of (check one) ☒ physical presence or ☐ online notarization this 26 day of September, 2023, by Nelva C. Panaretos, as Secretary of HERITAGE COVE COMMUNITY ASSOCIATION, INC., a Florida corporation, on behalf of the corporation, who (check one) ☒ is personally known to me, or ☐ produced the following identification:

(Notary Seal/Stamp)



Notary Public - State of Florida

Sign: Dominique Panaretos
Print: Dominique Panaretos
My Commission Expires: 1/28/24

Exhibit "A"

**HERITAGE COVE COMMUNITY ASSOCIATION, INC.
SINGLE FAMILY HOMES
MAILBOX UNIFORMITY**

MATERIALS:

- (2) Two 15 (ft) pieces ½ inch nylon rope. Melt ends to stop fraying. Nylon rope can be purchased at Home Depot
- Four (4) Stainless steel wood screws
- Gibraltar Green Mailbox - Elite Medium Size Galvanized Steel Post-Mount Mailbox. Dimensions: 6.92 in. W x 8.87 in. H x 20.05 in. D. If needed, Gibraltar Elite Medium mailbox is item # E1100G00 and is available on Amazon
- Dynasty Marquee Behr Cavalry brown N220-7D Satin Finish exterior paint for posts.
- Dynasty Marquee Behr Messa Taupe PPU5-14M Satin Finish exterior paint for address board. Behr paints are available at Home Depot
- Black paint for house numbers
- New posts if needed - 3 inch or 3-3/4 inch dia. by 8ft (can be purchased at Home Depot or any local fence company)

PROCESS:

- Remove old mailbox
- Remove old rope
- Clean or power wash posts
- Let posts and address board dry for 24 hours
- Repaint house numbers with black paint on both sides
- Paint posts and mailbox platform with Cavalry brown paint
- Paint address board with Messa taupe paint
- Reattach mailbox
- Wrap mailbox posts 9 times with ½ inch nylon rope. This will require (2) 15 ft sections of nylon rope. Separate top and bottom wrap of rope on posts by 13 inches

MAILBOX MAINTENANCE:

To Polish / To Paint / To Replace

- Polish: It is recommended to use a "cleaning" wax similar to Meguiar's Cleaning Wax
- Paint: Color match using spray Rust-oleum Professional High Performance Enamel "Hunter Green – 7538"
- Replace: Gibraltar Mailboxes - Elite Medium Size Galvanized Steel Post-Mount Mailbox - in Green. Dimensions: 6.92 in. W x 8.87 in. H x 20.05 in. D.
- Gibraltar Elite Medium mailbox is item # E1100G00 is available on Amazon

It is recommended that owners maintain their mailbox every other year – at minimum